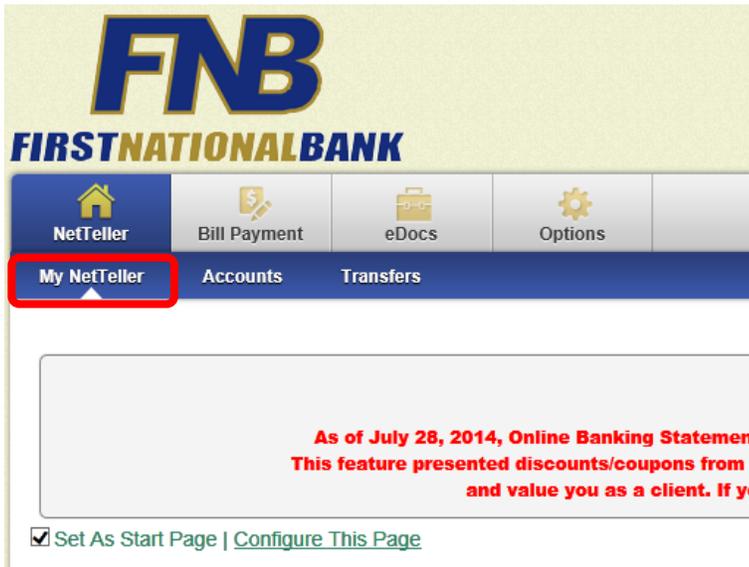
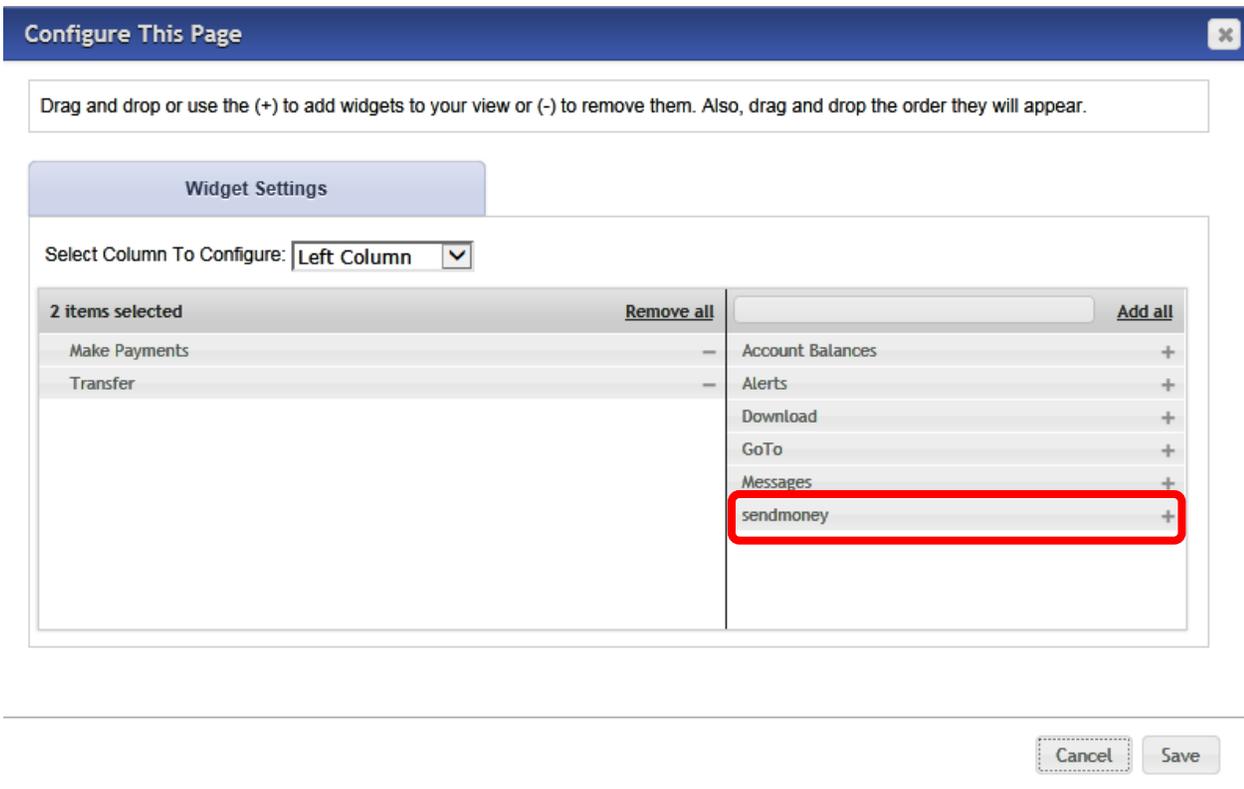


Person 2 Person Instructions

1. After logging into Net Teller then click MyNetTeller tab if you see the Sendmoney Widget then proceed to step 3, if you don't see the widget then proceed to step 2.



2. Click the Plus sign (+) next to the sendmoney widget to make it available. You can change the display order of the widgets by dragging them up or down. Then Click Save to save it to your home page.



When finished, click Save to return to the MyNetTeller page.

3. Click on the sendmoney widget to enroll.



4. Choose a Challenge Phrase from the drop-down list. The answer to this phrase will be required to make any future changes to your information.

Click [“Terms & Conditions”](#) to review the TheWayiPay Service Agreement.

Check the box to agree to the [Terms & Conditions](#), then click Continue.

A screenshot of the 'Before you continue...' screen in the sendmoney interface. The page has a blue header with the 'sendmoney' logo. Below the header, there is a user profile icon and the phone number '866-696-3581'. The main content area is titled 'Before you continue...'. Underneath, there is a section titled 'Update Challenge Prompt' with the instruction 'Choose the question you will answer to confirm your identity.'. This section contains a dropdown menu labeled 'Choose a ChallengePhrase' and an adjacent text input field labeled 'Answer'. Both the dropdown and the input field are highlighted with a red rectangular box. Below this is another section titled 'Agree to Terms & Conditions' which contains a checkbox and the text 'I agree to [Terms & Conditions](#)'. This checkbox and text are also highlighted with a red rectangular box. A yellow 'Continue' button is located at the bottom right of the form area.

5. Select which account you want to use for the person 2 person transfer.

A screenshot of the account selection screen in the sendmoney interface. The page has a blue header with the 'sendmoney' logo and a close button. Below the header, there is a light blue box with the text: 'Required: Please select the account below that will be used to send payments from. This will also be the account for any future payments:'. Below this box, there are two radio button options: 'Joint Checking' and 'SaViNgS'. The 'Joint Checking' radio button is highlighted with a red rectangular box. At the bottom center of the page, there is a grey 'Continue' button with a right-pointing arrow.

6. Enter the person you are sending the funds to, a valid email for the recipient, your phone number, the amount you wish to send, verify the last four digits of the pay from account number, select a date you wish to send the funds and a "Keyword" that you will need to tell share with the recipient. Please be aware there is a \$0.95 cent charge for this service. When done click continue.

sendmoney

Send Money My Account 866-696-3581

To

Email

Your Phone Select Type

Amount

Service Fee **\$ 0.95**

Pay from

Process Date 11/04/2014

Keyword [What is this?](#)

7. Select the delivery method for your new payee activation code. Click "Update" to enter the phone or email address that you want to receive your activation code. Click Request Code to continue.

Send Money My Account 866-696-3581

First-time payee activation

1 Select Delivery Method

For security purposes, a simple activation step is required the first time you send payment to a new payee. You will skip this step for future payments to Lauren [redacted]

Request your activation code by selecting a delivery method below.

- Home Phone none [Update](#)
- Work Phone none [Update](#)
- Mobile Phone none [Update](#)
- Text Message none [Update](#)
- Email [redacted]@gmail.com [Update](#)

2 Enter Code

Click to Continue

[About Privacy & Security](#) **Member FDIC**

8. You will receive a call, text or email with a four digit activation code, please enter it to continue the Person 2 Person process.

sendmoney

Send Money My Account 866-696-3581

First-time payee activation

✓ Select Delivery Method

② Enter Code

Activation code sent
Please activate Lauren [REDACTED] by entering your code below.
Your activation code is being sent to (337) 515-[REDACTED]

Enter Activation Code [Continue](#)
[Click here to resend code](#)

 [About Privacy & Security](#) **Member FDIC**

9. Now you can review your payment and/or add a personal message to your recipient, then click Send Money to process your transaction. Make sure to let your recipient know the Keyword to accept the Person 2 Person transfer.

sendmoney

Send Money My Account 866-696-3581

Review payment

| | |
|--------------|----------------------|
| To | Lauren [REDACTED] |
| Email | [REDACTED]@ymail.com |
| Amount | \$ 1.05 |
| Service Fee | \$ 0.95 |
| Pay from | ****2776 |
| Process Date | 11/05/2014 |
| Keyword | Test |

Add a Personal Note
Limit to 300 characters (optional)

[Send Money](#)

 [About Privacy & Security](#) **Member FDIC**

10. After you have clicked send money the following screen will appear with your confirmation number and other important information. If you wish you can Pay Another Person and repeat steps 5-9 or click the My Account tab for transaction information.

The screenshot shows the 'sendmoney' interface with a blue header. Below the header are two tabs: 'Send Money' and 'My Account'. A user icon and the number '866-696-3581' are visible. The main content area is titled 'Payment scheduled' and contains the following text:

Payment scheduled

Your payment has been scheduled and assigned the confirmation number 1. The payment will be processed on the date indicated.

We will also send an email to Lauren [REDACTED] on 11/05/14 to notify them of your payment. All future payments to Lauren [REDACTED] will process immediately with no further action required.

A blue button labeled 'Pay Another Person' is located on the right side of the screen.

At the bottom left is the VeriSign Trusted logo. At the bottom center is a link for 'About Privacy & Security'. At the bottom right is the text 'Member FDIC'.

11. If you click the My Account tab the following screen shows your activity. If the Status still shows Pending then contact your recipient to verify that they have received the acceptance email and completed the process to receive their funds. This is where you can also edit or stop your transaction.

The screenshot shows the 'sendmoney' interface with a blue header. Below the header are two tabs: 'Send Money' and 'My Account'. A user icon and the number '866-696-3581' are visible. The main content area is titled 'Account overview' and contains the following information:

Account overview

Personal Information (Edit)

Name EMILY REED
Email emily@[REDACTED]@gmail.com
Home Phone [REDACTED]
Work Phone none
Mobile Phone (337) 515-[REDACTED]

Recent Transactions (last 10 days) [View all transactions](#)

| Date | To | Amount | Process Date | Status | |
|------------|-------------------|------------------------|--------------|---------|---|
| 11/04/2014 | Lauren [REDACTED] | \$ 1.05 Fee: \$0.95 | 11/05/2014 | Pending | Edit Stop |

At the bottom left is the VeriSign Trusted logo. At the bottom center is a link for 'About Privacy & Security'. At the bottom right is the text 'Member FDIC'.

12. Your recipient's email that you entered on step 6 is where they will receive an email that looks similar to the one below. Your recipient needs to click on the link within the email in order to continue the process of Person 2 Person transfer.

From: "EMILY [REDACTED]" <billpaysupport@billpaysite.com>
Date: November 4, 2014 at 2:15:26 PM CST
To: [REDACTED]@ymail.com
Subject: Receive payment(s) from EMILY [REDACTED]



Lauren [REDACTED]

EMILY [REDACTED] wants to make a payment to you using the bill pay service through First National Bank of Louisiana. A keyword will be provided to you by EMILY [REDACTED].

Click on the link below (or copy and paste the link into your browser) to enter the keyword you were provided.

<https://www.billpaysite.com/merchconfirm.asp?transid=vwnP1xEbQYm>

Once you have entered the keyword, you will need to enter the Routing Number (RTN) and bank account number where payments from EMILY [REDACTED] will be deposited. Your bank account information is never shared with EMILY [REDACTED].

If you do not have or do not remember the keyword, please contact EMILY [REDACTED].

You will be notified via email when EMILY [REDACTED] sends a payment to you.

Regards,

TWIP Customer Service
First National Bank of Louisiana

13. Once the payee clicks on the link in the email sent to them, they will need to enter the Keyword that you created and shared with them to continue, click Next.



FIRST NATIONAL BANK

First National Bank of Louisiana's TheWayiPay

enter keyword

Keyword

Next

Please enter the keyword provided to you in order to complete the setup process.

14. Now that you have entered the keyword you need to enter your account routing number, account number, confirm the account number and select account type for the deposit to be made then click Next to continue.

FNB
FIRST NATIONAL BANK
First National Bank of Louisiana's TheWayiPay

provide account info

EMILY (redacted) would like to send you money. To begin receiving payments, please provide us with your deposit account information. Your information will not be shared with EMILY (redacted) and will be used for purposes only to fulfill this transaction.

Routing Number ?

Account Number ?

Confirm Account Number

Account Type

I do not wish to receive payments at this time.

Next

15. The following screen will come up once you have clicked next from the previous screen. The process is now complete click close window to exit.

FNB
FIRST NATIONAL BANK
First National Bank of Louisiana's TheWayiPay

provide account info

EMILY (redacted) will now be able to send you payments. You will be notified by email when a payment has been forwarded to your account.

| | |
|------------------|----------------------------------|
| Institution Name | FIRST NATIONAL BANK OF LOUISIANA |
| Routing Number | 065200515 |
| Account Number | (redacted) |
| Account Type | Checking |

Close Window